

# Archie

## Personalized Pencil Toppers

1. After downloading this two page document in Adobe Acrobat Reader version 5.0 or 6.0 (Free to download at [www.adobe.com](http://www.adobe.com)) personalize each of the pencil toppers by moving the cursor over the 'Name Here' area and selecting the type. Type in the name or names you would like and print the page out.
2. Cut out the pencil toppers along the dotted lines (For added durability you may want to glue the page to heavier paper before cutting.).
3. Carefully use scissors or a craft knife to cut the '+' opening in the top and bottom to form flaps.
4. Slide the top opening flaps up the pencil and then the bottom ones.
5. Position topper near the top of pencil.
6. Impress your friends or that special crush!



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